



Greetings to our EECS graduate degree (SM/PhD) candidates for February 2025!

The Institute is now accepting theses digitally for all degree lists. Now that you have joined the May 2024 degree list, please fill out the student section at the [Thesis Submission Site](#).

Here in EECS, we have significantly changed our process, such that you will be uploading your final thesis and materials directly to our portal. Please read the following guidance very carefully. Please note that the EECS deadline for FINAL thesis submission will be **Friday, January 24th @ 3pm** (the Institute will list earlier dates in August).

We have provided sample cover pages for [Master of Science](#), [Master of Science \(dual SM\)](#), and [Doctor of Philosophy](#) theses here. *Please note especially the new instructions for copyright.*

You may also find the [Institute Thesis Specifications](#) to be helpful, as they go into depth about technical typing guidelines, formatting, copyright, etc. Here are the steps to take in advance of your final thesis submission:

1. When you are ready to submit a FINAL SM or (defended) PhD thesis, you should show Alicia Duarte (aaduarte@mit.edu) your cover page for her approval.
2. You should also confirm with your research advisor to be sure that the thesis you are submitting is the final version.
3. Only when steps 1& 2 are done should you upload the following items to the [EECS Graduate Portal](#):
 - a. For SM, upload the thesis and fill out the SM Future Plans Form, providing us with a look at your plans for the immediate future.
 - b. For PhD, upload the thesis, as well as these 3 items:
 - i. Your CV / Resume
 - ii. Confirmation of the survey or earned doctorates
 - iii. The PhD Future Plans Form, providing us with a look at your plans for the immediate future.
4. When this has been done, Meredith and Alicia in the EECS Graduate Office will review the thesis and confirm the completion with your advisor(s).
 - a. When we get the confirmations we need, we will enter a grade for 6.ThG, and, in the case of PhD graduates, we will end your funding. Students who are graduating with a terminal degree will not be paid beyond August 31, 2024.
5. We will provide you with a thesis submission confirmation by email, when all requirements have been satisfied.

We look forward to working with you,

Meredith & Alicia